

## LCA Intermediate NetClassroom Navigation Recommendations

### STEP 1: Customize your Home Page

Recommendations for **Intermediate** grades:

On the “**Customize**” tab, populate the fields as follows:

Under the “**Home Page**” menu -

Show latest averages using: “**Quarter 1 – Intermediate**”

Show My Grades (*check this box*)

Show daily grades due as of: (**select the time period you want to view**)

Show My Assignments (*check this box*)

Show assignments due in the next “(your choice – recommend at least “7”)”

Show My Announcements (*make sure to check the box*)

Show My Schedule (*check this box*)

Show my schedule for: “**Today**”

Under the “**Calendar Page**” menu –

Check the boxes that you want to appear on your calendar view. *It is recommended that you choose at least “Classes” and “Assignments”.*

### STEP 2: Completing the Drop Down Boxes

On the various screens that ask for:

“Session”, defaults to “**Regular**”

“Term”, choose “**Q1**” (for Quarter 1)

“Marking Column”, choose “**Q1**” (for Quarter 1)